

**ESSEX APPLICATION CHECK LIST**  
**DISTRICT 7 \_\_\_\_\_**

**LAST NAME:** \_\_\_\_\_ **FIRST NAME:** \_\_\_\_\_

*Name of Outbound Chairman to Notify on the Country Assignment:* \_\_\_\_\_

**Each submitted outbound student's package MUST contain the following:**

Long Term Application can be downloaded at: [http://www.exchangestudent.org/apply\\_long.html](http://www.exchangestudent.org/apply_long.html)

- Three (3) completed applications with the **FIRST PAGE TYPED and the Guarantee Form Typed**

The fourth copy of the completed application stays with the District Chair or Outbound Chair.

- Three (3) "Rules for Outbound Students" Rules for Outbound students can be downloaded at: <http://www.exchangestudent.org>
- One (1) Check List
- One (1) Country Selection List

Please check that all applications ARE complete, including all required signatures.

1. \_\_\_\_\_ YES                      Student's information sheet (personal letter and parents letter) and Identical colored photographs are on each application. Color copies of photographs are acceptable.
2. \_\_\_\_\_ YES                      (1) OFFICIAL (and 2 copies) HIGH SCHOOL TRANSCRIPTS from school of all courses, complete with grades of the last two years.
3.    CUM AVERAGE IS: \_\_\_\_\_  
    Must match the figures on school Transcript.  
    CLASS RANK, IF AVAILABLE IS: \_\_\_\_\_
4. \_\_\_\_\_ YES    \_\_\_\_\_ NO    Are the Student's Parents separated or divorced?  
**If YES, signatures of both Legal parents or Guardians must appear on application**, or copies of official custody papers attached.
5. \_\_\_\_\_ YES                      **IF STUDENT IS UNDER 18 HAVE the PARENTS BEEN ADVISED** that a notarized document with both legal parents or guardians signatures will be required by the travel agency to acquire Visa?
6. STUDENT'S AGE ON AUGUST 1, 2012 \_\_\_\_\_ YEARS \_\_\_\_\_ MONTHS  
  
    DATE OF BIRTH \_\_\_\_\_  
    ALPHABETIC MONTH                      DAY                      YEAR
7. \_\_\_\_\_ YES                      Are all the blocks COMPLETED with ORIGINAL Legal signatures on all three (3) copies of application, including sponsoring Rotary Club?
8. \_\_\_\_\_ YES                      We will host an inbound in August 2012.